Contract for the supply and delivery of IT equipment for WB3C Training Activities in the Western Balkans.

Fourniture

SUPPLY CONTRACT NOTICE

WB3C.012.26

Contract for the supply and delivery of IT equipment for WB3C Training Activities in the Western Balkans.

PROJECT DESCRIPTION

1. Description of the contract

This contract will be implemented for the purchase and delivery of computer equipment (laptops and hard disk) for the WB3C cyber center in Podgorica / Montenegro.

2. Number and titles of packages/lots

2 lots

Lot 1 : 130 Laptops

Lot 2 : 350 Hard disks

PARTICIPATION CONDITIONS

3. Eligibility and rule of origin

1. **Participation is open to invited entities, international and regional organisations or legal persons that are nationals of and, in the case of legal persons, effectively established in an EU Member State, an IPA III beneficiary, a Member State of the European Economic Area, or a country or territory covered by the European Neighborhoods Policy, in accordance with Article 11 of Regulation (EU) 2021/1529 establishing the Instrument for Pre-accession Assistance (IPA III).**
2. Rule of origin is not applicable to the current procedure.

4. Number of offers

Tenders for only part of a lot will not be considered. Any

DÉBUT DE DÉPÔT

DATE LIMITE DE RÉPONSE

BUDGET DU MARCHÉ

DURÉE DU PROJET

3 Mois

Zone d'intervention

Europe et Asie centrale



tenderer may indicate in its tender that it will grant a discount in the event that its tender is selected for more than one package. Tenderers may not submit a tender for a variant in addition to their tender for the supplies required in the tender documents.

5. Situations of exclusion

Tenderers must provide a signed declaration, included in the tender form for a supply contract, that they are not in any of the situations listed in point 2.2.2 of the Guide to Procurement Procedures and Contract Award Rules of ***CIVIPOL.***

6. Subcontracting opportunities

Subcontracting is not authorised.

7. Performance guarantee

The successful tenderer will be required to provide a performance garantee equal to **5** % of the value of the contract on signature of the contract. This guarantee must be provided with the countersigned contract within 15 days of the tenderer's receipt of the contract signed by CIVIPOL. If the successful tenderer fails to provide the required guarantee within the stipulated period, the contract will be null and void (should the value of the contract be above 150.000 euros).

8. Information meeting and/or site visit

A virtual information meeting will be organised online on **16th November 2026 at 10:30 Paris time** with a view to answering questions on the tender dossier sent in writing or raised at the meeting.

Tenderers willing to attend the meeting should address their request to procurementEU4FAST@experts.civipol.fr so that they can be invited to participate in the meeting. The minutes of the meeting will be notified and available for download by email notification to all tenderers **who have downloaded the tender dossier via the platform e-marchespublics.com** - together with any clarification to written questions not raised at the meeting - no later than **29th November 2026 at 18:00 Paris time**. No further clarification will be provided after this date. All costs associated with attending this meeting will be borne by the bidders.

9. Validity of offers

Tenders are valid for a period of 60 days from the deadline for submission.

10. Planned start date of the contract

End of December 2026

11. Task implementation period

45 days from contract signature by both parties.

SELECTION AND AWARD CRITERIA

12. Selection criteria

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies

on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document**. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1) Economic and financial capacity of the bidder

- **For lot 1: The tenderer's average annual turnover shall be greater than 150.000€ over the last 3 fiscal years.**
- **For lot 2: The tenderer's average annual turnover shall be greater than 80.000€ over the last 3 fiscal years.**
- **If the tenderer submits an offer for both lots, its average annual turnover shall be greater than 200.000 euros over the last 3 fiscal years.**

2) Tenderer's professional capacity

- **At least 2 persons in the tenderer's workforce are currently working in fields relevant to this procurement (Sales management and delivery of IT equipment).**

3) Technical capacity of the bidder

- **For lot 1: The tenderer must demonstrate that he has performed at least 1 projects with a budget at least 60 000 euros in areas related to the present contract (Sale management and delivery of IT equipment) over the last 3 years (2023 onwards).**
- **For lot 2: The tenderer must demonstrate that he has performed at least 1 projects with a budget at least 40 000 euros in areas related to the present contract (Sale management and delivery of IT equipment) over the last 3 years (2023 onwards).**
- **If the tenderer submits an offer for both lots, the tenderer must demonstrate that he has performed at least 2 projects, each with a budget at least 50 000 euros in areas related to the present contract (Sale management and delivery of IT equipment) over the last 3 years (2023 onwards).**

16. Award criteria

Price

SUBMIT AN OFFER

17. How can I obtain the tender documents?

Tender dossier is available for download via the platform e-marchespublics.com (https://private.e-marchespublics.com – Reference **1192336** Registration on this platform is **completely free of charge**. Tenders must be drawn up using only the standard tender form for supply contracts included in the tender dossier, the provisions and format of which must be strictly adhered to.

Tenderers may submit their questions by logging into the section dedicated to this tender procedure on the e-marchespublics.com platform, selecting the 'Question' tab before 6th of May 2026 at 18:00. Civipol has no

obligation to provide clarification after this date.

Any clarifications to the tender documents will be notified and available for download by email notification to all tenderers **who have downloaded the tender dossier via the platform e-marchespublics.com** (https://private.e-marchespublics.com – Reference **1192336**),

18. Deadline for submission of tenders

Deadline for receipt of tenders: **9th December 2026 at 12:00**

Any offer received after the deadline will not be considered.

19. Tender opening session

Tenders will be opened online in public on 9th December 2026 at 14h00 Paris time by the committee appointed for this purpose. Minutes will be taken by the committee and will be available on request. Tenderers willing to participate in the online public opening should address their request to procurementEU4FAST@experts.civipol.fr so that they can be invited.

20. Language of the procedure

All written communications under this call for tenders must be in English.

21. Legal basis

CIVIPOL's Guide to Procurement Procedures and Contract Award Rules.

(https://www.civipol.fr/en/tenders)