Single accountant for the European Union-funded project “Improving the resilience of Critical Entities and the protection of Public Spaces and the Cyber-space against security threats in the Western Balkans” (Montenegro)

LIMITE DE CANDIDATURE

01 Juin 2026

DURÉE DE LA MISSION

Long Terme

ZONE GÉOGRAPHIQUE

Europe Et Asie Centrale

The EU has launched a 3-year project in the Western Balkans aimed at strengthening the capacities of the region to effectively detect, investigate and respond to terrorist threats on public spaces and critical infrastructures. This European-funded action is in line with the goals set under objective 5 of the EU’s Joint Action Plan on Counter-Terrorism for the Western Balkans, focused on strengthening citizen and critical infrastructure and entities’ protection in the region.

CIVIPOL, the operator of the French Ministry of Interior, will manage the project and is looking for a single accountant to head the project’s implementation team for 36 months, starting in March 2026-.

PROFILE

A finance professional responsible for the sound financial management of project activities implemented in the field. S/he ensures accurate reporting, and recording of all project-related expenditures, in line with internal procedures and funder requirements.

MISSIONS

The Project Accountant ensures the operational financial management of project activities implemented in the field,
monitors and controls all project expenditures and funds, and provides regular and accurate financial reporting to the PMU. S/he ensures full compliance with internal financial procedures and funder rules, and provides support to procurement processes as well as to the preparation and implementation of financial audits.

TASKS

Financial Management and Monitoring

- Manage all operational financial aspects of the project
- Monitor and control the use of project funds for field activities (Contribute to financial follow-up and budget monitoring, ensure proper allocation and eligibility of expenditures)
- Provide detailed expenditure statements, including bank documents, invoices, and ledgers

- Record all project expenditures in CIVIPOL’s decentralized accounting system (Cegid)

Procurement Support

- Support the Financial Officer in the financial aspects of procurement procedures
- Support the preparation and follow-up of procurement-related documentation

Audit and financial report support

- Support the Financial Officer in the preparation of financial audits
- Support the Financial Officer in the preparation of annual financial report

Additional tasks may be assigned depending on the project team organization and the candidate’s profile

QUALIFICATIONS AND SKILLS REQUIRED

- Degree in accounting, finance, or a related field
- Proven experience in project accounting and financial management, preferably in an international or donor- funded project environment
- Strong knowledge of accounting principles and financial reporting
- Experience with accounting software and financial management systems
- High level of accuracy, reliability, and attention to detail
- Ability to work autonomously and manage deadlines
- Good coordination and communication skills
- Familiarity with procurement and audit processes
- Fluent English required

LOCATION

The post will be based in Podgorica (Montenegro)

DURATION

3 years full-time, initial contract of 1 year.

REMUNERATION

According to skills and experience.

Contract according to the status of the expert.

CONTACT

Please send your application in English before 01/06/2026 (cover letter + CV in EuropeAid format) to the following address SPERBER.S@civipol.fr and claire.avon@civipol.fr

